



SMYRNA MIDDLE SCHOOL

700 Duck Creek Pkwy, Smyrna, Delaware 19977

Telephone (302) 653-8584

Fax (302) 653-3424

Mrs. Stephanie Smeltzer
Principal

Mrs. Irene Buscemi
Associate Principal

Mr. Martez Stevens
Associate Principal

August 21, 2024

Dear Parents and Guardians:

Welcome to the 2024-2025 school year at Smyrna Middle School. SMS staff care deeply about our students' well-being, education, and are dedicated to each child's success. Throughout the summer we have been thoroughly preparing for the first day of school on **Tuesday, September 3, 2024**. In the email, you will find a ton of information to support your child and you in being a Smyrna Middle School Eagle. We are excited to get started.

How to Access Your Child's Schedule and Grades

- A link was sent to all parents/guardians with log-in information from noreply@smyrnade.mg.infinitecampus.org.
- If you did not receive the link in your email, please call Dianna Turner at (302)653-8308 or email Dianna.Turner@smyrna.k12.de.us.

Start, end, and lunch times for classes are listed below.

Schedule for 7th Graders	Schedule for 8th Graders
8:10am-9:40am, Periods 1/2 9:43am-11:45am, Periods 3/4 11:48am-1:25pm, Periods 5/6 1:28pm-3:00pm, Periods 7/8	8:10am-9:42am, Periods 1/2 9:45am-11:17am, Periods 3/4 11:20am-1:27pm, Periods 5/6 1:30pm-3:00pm, Periods 7/8
Full Schedule Friday, 7th Grade	Full Schedule Friday, 8th Grade
8:10am-8:55am, Period 1 8:57am-9:45am, Period 2 9:47am-10:30am, Period 3 10:32am-11:56am, Period 4 11:58am-12:45pm, Period 5 12:47pm-1:32pm, Period 6 1:34pm-2:18pm, Period 7 2:20pm-3:05pm, Period 8	8:10am-8:53am, Period 1 8:55am-9:43am, Period 2 9:45am-10:28am, Period 3 10:30am-11:13am, Period 4 11:15am-11:58pm, Period 5 12:00pm-1:28pm, Period 6 1:30pm-2:15pm, Period 7 2:17pm-3:05pm, Period 8

The Smyrna School District does not discriminate in employment, educational programs, services, or activities based on race, color, marital status, creed, religion, national origin, gender, age, genetic information, sexual orientation, gender identity, disability or any other protected category or status in accordance with state and federal laws. Inquiries should be directed to the District Superintendent.



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Lunches

A Lunch 10:40am-11:10am

B Lunch 11:15am-11:45am

C Lunch 12:00pm-12:30pm

D Lunch 12:35pm-1:05pm

Odd/Even/Full Calendar

- Click here to view: [SMS Odd/Even/Full Calendar 2024-2025](#)
- On Odd Days your child will have periods 1, 3, 5, & 7.
- On Even Days your child will have periods 2, 4, 6, & 8.
- On Full Schedule Fridays, you child will have periods 1, 2, 3, 4, 5, 6, 7, & 8.
- Lunches will be explained by classroom teachers to students during the first week.
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One of the most critical steps you can take today is to confirm we have the *most up-to-date* home address, phone number, and email for you and your family. **Please call our school office at (302) 653-8308 or email dianna.turner@smyrna.k12.de.us** to make the necessary updates. This information is necessary to ensure all families receive updates, important school information, and personal contact from SMS staff.

To assist your child in feeling more comfortable with the building before the first day on 9/3/24, we will be hosting a **Meet and Greet on Monday, August 26th from 3:00pm-6:00pm**. Our staff will be here to greet each student and to assist him/her in navigating through his/her schedule. Schedules will be printed and available for students in the gymnasium as well as calendars and Chromebook User Agreements.

HOURS OF OPERATION

- Student arrival will begin at 7:55am. You may not drop off your child prior to this time.
- Your child is considered late after 8:10 am.
- Student dismissal begins at 3:00 pm.

ATTENDANCE

- When your child is absent and/or late to school please send in a guardian and/or doctor's note to excuse the absence.
- Notes can be emailed to rebecca.mechell@smyrna.k12.de.us.

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TRANSPORTATION

- Car Transportation
 - Arrival: Cars come into our lot and circle around the side of the building. Students get out of the car and enter the building from the side. Parents/guardians will then drive in the front of the school where the cars are parked to exit the parking lot.
 - Dismissal: Bus Riders are dismissed first. Then, car riders exit out the side door. Parents/guardians will then drive in the front of the school where the cars are parked to exit the parking lot.
 - Please do NOT go into the bus lane during arrival and dismissal times and be mindful when we must stop traffic.
- Bus Transportation
 - All Buses drop off and load in the bus lane in front of the school.

CODE OF CONDUCT

- Can be located on our district and school website.
- <https://www.smyrna.k12.de.us/domain/501>

TECHNOLOGY

- District Devices will be issued to each student during the first week of school.
- For your child to receive their device and charger, the parent/guardian must print out and fill out the User Agreement linked below:
[Chromebook Form- English](#)
[Chromebook Form- Spanish](#)
- We will also have these printed for you at the Meet & Greet on 8/26/24, for you to sign.
- If your child has a Chromebook obligation from last school year, this must be taken care of prior to your child receiving his/her device.
- Please assist your child in getting into a routine of charging his/her device each night at home as they bring them back and forth to school.

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MEALS

- If your child needs breakfast and/or lunch, he/she will be able to get it from our cafeteria daily. Breakfast is \$.80 and lunch is \$1.50
- Please complete a Meal Benefit Application form located on the district website to determine if your household is eligible to receive free or reduced-price school meals.
- Students may **NOT** have food delivered to them at school.
- We strongly encourage **labeled water bottles** for students as we have refillable stations throughout the school.

SUPPLIES

- Number 2 Pencils
- Pens (blue and/or black)
- Highlighters
- A Folder for Each Class
- Two binders with dividers and paper
- Water Bottle-labeled with your child's name
- More specific supply lists may be given by teacher during the first week

NURSE

- Emergency Cards will be sent home on the first day of school. Please return them ASAP.
- All medications must be issued to students by the school nurse. Please do not send them in with your child.
- Mandatory Screenings are completed each year
- Contact Information: Phone (302)653-8823, Fax (302)653-1816
Kelley.Willoughby@smyrna.k12.de.us or Morgan.Mareno@smyrna.k12.de.us .

ATHLETICS

- Before try outs, student MUST have a DIAA physical form.
- Students will have specific locations to store equipment during the school day. This will be explained to students by the coaching staff and/or school staff if needed.
- Click here to visit the SMS Sports webpage: <https://www.smyrnamiddlesports.com>

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During this time, communication with our families is vital to a successful learning experience for your child. Staff contacts, information on classes, and our odd/even/full day calendar are all updated on our school website. Please do not hesitate to reach out to your child's teacher, counselor, and/or administrator. We are here to help.

Below is a list of our social media accounts so that you can keep up to date with new information:

SMS SOCIAL MEDIA and WEBSITES

- Smyrna Middle School Website
<https://www.smyrna.k12.de.us/sms>
- Smyrna Middle School Facebook
<https://www.facebook.com/Smyrna-Middle-School-Delaware-2166643140043446/>

In closing, and on behalf of the Smyrna Middle School staff, we look forward to a positive and rewarding school year. Welcome to our school family!

Sincerely,

Stephanie Smeltzer
Principal