

# SMYRNA SCHOOL DISTRICT

## *POLICY*

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<b>Section:</b>	<b>1000 Community Relations</b>	<b>Office Responsible:</b>	<b>Superintendent</b>
<b>Policy:</b>	<b>1250: Naming or Renaming of District Property</b>		
<b>Related Policies:</b>			

### **I. Purpose**

To establish an equitable process by which the Board of Education can assume its responsibility for naming or renaming school facilities.

### **II. Authority**

Smyrna School District Board of Education

### **III. Definitions**

District Property- For this policy, district property shall include any building structure, or land owned/operated by Smyrna School District.

### **IV. Policy Statement**

It is the responsibility of the Board to name District property. The Board recognizes the importance of having community input in such an important decision. As such, the community will be given the opportunity to submit names prior to the Board making any final decision.

### **V. Policy**

The Superintendent will create a procedure by which the community can submit names. This procedure all allows a minimum of 30 days for the submittal process. All names will be vetted by a selection committee of no less that 5 individuals, chosen by the Board President and Superintendent.

The Superintendent will present a group of names for property for the Board of Education to make the final approval. The Board will be provided all the information obtained from the community including the work of the selection committee.

### **Board Approval Acknowledged by:**



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Christine Malec, President  
Smyrna School District Board of Education

### **Policy Actions**

Adopted: 10/20/1982  
Revised: 12/21/2022  
10/16/2024