

**Smyrna School District and Smyrna Educators Grievance Form**

**Building:** \_\_\_\_\_

**Assignment:** \_\_\_\_\_

**Name of Grievant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Step 1**

**A: Date Cause of Grievance Occurred:** \_\_\_\_\_

**B: Statement of Grievance:** \_\_\_\_\_

**Relief Sought:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**C: Disposition of Principal or Immediate Supervisor:** \_\_\_\_\_

**Signature of Principal or Immediate Supervisor:**

\_\_\_\_\_

**Date:** \_\_\_\_\_

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**D: Position of Grievant and/or Association:** \_\_\_\_\_

**Signature:**

\_\_\_\_\_

**Date:** \_\_\_\_\_

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**Step 2**

**A: Date Received by Superintendent or Designee**

\_\_\_\_\_

**B: Disposition of Superintendent or Designee:**

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_

**C: Position of Grievant and/or Association:**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_

**Step 3**

**A: Date Appeal Submitted for Arbitration:** \_\_\_\_\_

**B: Disposition and Award of Arbitration:** \_\_\_\_\_