

SMYRNA SCHOOL DISTRICT

District Policy

Article: 1000 Community Relations

Title: Facilities Policy

Policy #: 1332

Buildings and Grounds

School buildings and grounds may be used by community groups for worthwhile purposes provided such use does not interfere with the conduct of the various school programs.

Due to the liability factor and the security of the building, a district employee must volunteer to open and close the building for nonprofit organizations and remain during the entire function.

If there are no volunteers available, a custodian will be assigned to open and close the building and the organization will be charged a fee for service according to the custodial pay rate. It will not be necessary for a custodian to remain at the building for the entire function.

Keys will not be issued to any district employee who will not accept the responsibility for the security of the building.

The central office, through the Business Manager, will approve routine requests for use of facilities. The Board, however, reserves the right to approve or deny any request.

School Equipment

School equipment may be loaned to responsible individuals and community groups when such use would not impair the operation of the District's educational program and provided the individual or group assumes full responsibility for the repair and/or replacement of the equipment in the event of damage or loss.

Approved by the Board of Education, April 12, 1995